



BRISBANE CITY COUNCIL

ACTION MINUTES

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**DRAFT**

**MONDAY, JUNE 11, 2012**

*BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE*

**CLOSED SESSION** (in City Hall Conference Room)

- A. Conference with labor negotiators regarding all bargaining units, pursuant to Government Code Section 54957.6**

**CALL TO ORDER – FLAG SALUTE**

Mayor Lentz called the meeting to order at 7:31 p.m. and led the flag salute.

**ROLL CALL**

Councilmember's present:	Conway, Miller, O'Connell, Richardson, and Mayor Lentz
Councilmember's absent:	None
Staff present:	City Manager Holstine, Administrative Services Director Schillinger, City Clerk Spediacci, Administrative Management Analyst Cheung, Recreation Supervisor Carmick, Recreation Supervisor Beatty, Administrative Assistant Carpenter

CM Miller asked that Oral Communications be added to the agenda to allow citizens a chance to speak on items not on the agenda. He then made a motion, seconded by CM Richardson to add that item. The motion was carried unanimously by all present.

**ORAL COMMUNICATIONS**

Michele Salmon addressed many issues including the length of Council meetings, the availability of meeting videos on the website, the formation of a citizens committee to review the Baylands Draft EIR, Council travel plans to meet with Universal Paragon, and salary and compensation issues in regards to budget concerns.

Councilmembers responded to Ms. Salmons concerns.

Nancy Lacsamana addressed issues concerning the funding of the Terra Nova School bus service

and fees, high school students volunteering at City Hall or in recreation programs, and acknowledged the dedicated work of dog park volunteers.

Carolyn Parker spoke regarding the Baylands Draft EIR Citizens Committee formation and the composition of its members.

## **BUDGET WORKSHOP**

Administrative Services Director reviewed the work accomplished so far in the Council budget workshops.

### **A. Parks and Recreation Budget Review**

Administrative Services Director Schillinger gave a presentation of the Parks and Recreation Budget. After Councilmember questions and clarifications, they made adjustments to the amounts budgeted in certain areas. Mr. Schillinger indicated that a comprehensive list of proposed changes would be brought back to Council at the conclusion of the budget review process.

### **B. Parks and Recreation Activity Based Cost Study Presentation**

Administrative Management Analyst Cheung gave a presentation providing the cost recoveries of the various classes, programs, and events which are overseen by the Parks and Recreation Department. She indicated that after Council review, this study would be presented to the Parks and Recreation Department for their review and recommendations to Council.

After Councilmember questions and clarifications, they asked that more information be provided to the Parks and Recreation Commission showing how much is being spent on each program and the number of people that it is serving. They also asked that the Commission review that number of sports fields needed and the cost of their maintenance.

Councilmembers also discussed the Teen Center attendance and programs and asked that the Parks and Recreation Commission Study its viability and the different alternatives to serve Brisbane's teens.

### **C. Master Fee Schedule Review**

This item was continued to the adjourned City Council meeting of June 13, 2012.

### **D. Discuss Budget Priorities**

This item was continued to the adjourned City Council meeting of June 13, 2012.

### **E. Budget Wrap-up**

This item was continued to the adjourned City Council meeting of June 13, 2012.

John Christopher Burr spoke regarding spoke regarding various concerns related to the City Budget.

**ADJOURNMENT**

At 11:31 p.m. the meeting was adjourned to Wednesday, June 13, 2012 to address Budget Workshop Items C, D, & E.

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Sheri Marie Spediacci  
City Clerk